



Date Amu 8/10/68
Ref. No. 02 MAY 2023

ADVERTISEMENT FOR THE APPOINTMENT OF A COORDINATOR FOR TRANSVERSAL SUBPROJECT SEVEN IN AMU-IUC (2ND time)

The Arba Minch University VLIR UOS Inter University Cooperation transversal sub project seven intends to implement the 'Leaving No One Behind principle' in activities focusing on including more gender sensitivity in the research and scientific activities of AMU staff members.

The IUC P7 aims to develop and contribute to various activities, such as data collection and annual monitoring about gender and diversity among AMU students, staff and in AMU decision making, the development of gender sensitive course materials, learning packages and modules, and the establishment of an effective and sustainable organization of day care facilities on various AMU campus locations. The P7 project intends to strengthen the existing daycare centers in the university and to make them operational in line with the directions of the Ministry of Women, Children and Youth. More female staff will be able to engage in AMU research and community service if they know that the university daycare centers take care of the children in a responsible and professional way.

In order to achieve these various goals, the P7 transversal project wants to appoint a fulltime coordinator who can facilitate the various project activities, contribute to the development of the learning packages and the review of gender mainstreaming policies, and prepare the implementation of daycare centers on the various AMU campuses, offering children a safe and fun environment, where they can learn and socialize with others.

Therefore, the P7 project wants to recruit a competent and committed person for these fulltime coordinating tasks.

Requirements: the candidate shall have:

- Master degree in one of the following fields: Gender studies, sociology, Psychology, Pedagogy, Management, Development studies, Special Needs Education, Behavioral Sciences, Civic and ethical education
- A minimum of three years of work experience preferably on gender mainstreaming, special need and day care centers coordinator (master degree level)
- Excellent communication skills and team spirit
- Proven language skills; be fluent in English, both orally and in writing
- proven competence in coordination activities;





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- Knowledge about and understanding of the gender related national policies, international trends, and issues that are directly or indirectly related to gender dimensions related to the activities of AMU University in general and to the position in particular;
- Comprehensive knowledge and understanding of the AMU university working environment and the various AMU decision making bodies;
- Proven experience in doing research on one or more topics that are core in P7 (see above)

Duties and Responsibilities

The coordinator has the following roles and tasks with the North and South sub project leaders and deputy sub project leader.

- Coordinate various tasks of the Transversal sub project 7
- Support the AMU Day Care Center in line with AMU Women, Children and Youth Affairs Directorate
- With regard to day care centers;
 - Understand the existing Ethiopian policies, guidelines and procedures related to day care centers
 - Design, initiate and coordinate, maintain, and manage the operations of the child care centers in all AMU campuses
 - Identify the problems and lacks of facilities and propose possible interventions for each day care center in the campuses
 - Implement the plans to enhance the daycare center capacity in each campuses ;Provide strategic and operational recommendations to promote the daycare center
- With regard to gender data collection and monitoring:
 - Collect and analyses relevant AMU data related to gender
- With regard to gender mainstreaming policies:
 - Working on gender mainstreaming in curricula and research in AMU
- Coordinate forums/ aimed at secondary school girls and their environment for mainstreaming gender in consultation with subproject leaders
- Plan, organize, coordinate and monitor all the subproject activities and submit a periodic plan and report to the subproject leaders
- Perform any other duties and responsibilities required by the subproject P7





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Accountability:

The coordinator is accountable to AMU-IUC TISP7 South and North subproject leaders and deputy subproject leader, project coordinators, project managers and AMU Women, Children and Youth Affairs Directorate. For the follow up of this position, team meetings will be organized on a regular basis, also with other P7 team members and the North project leader.

Terms of offices

- His/ her appointment will be subjected to 1-year probationary period & shall last at least until 31 August 2027.

Benefits:

Major benefit: Satisfaction by his/her contribution towards working in an international project, which motivates and broadens personal perspectives; but also contributing to gender related university policies and to the concrete implementation of qualitative day care centers at university.

String benefit:

Gross salary 16000 ETB

Place & deadline of application: Interested applicants are required to submit the followings in a sealed envelope to Human Resources Administration and Development Directorate (before **May 15, 2023 G.C 5:00 P.M**)

- All credentials
- Detailed C.V.
- Letter of Motivation

CC/

- Office of Vice President for Research and Community Services
- AMU-IUC Project Coordination Office
- AMU-IUC Project Office
- Human Resource Development Directorate

AMU

