

Call for Second Round

Date: August 11, 2025

ADVERTISEMENT FOR COORDINATOR POSITION

Arba Minch University Community Engagement and University Industry Linkage Director office seeks to appoint a competent and committed academic staff on merit basis for the position of **STEM (Science Technology English and Mathematics) Program Coordinator**.

REQUIREMENTS FOR THE POSITION

1. Education: at least a rank of lecture

2 Skill, experience and training:

The candidate must have:

- excellent communication and interpersonal skill and proven leadership ability and motivation;
- an appreciation of team spirit and demonstrated competence in coordination activities;
- an understanding of national policies and international trends and issues that are directly; or indirectly related to the activities of the center;
- an appreciation of information technologies and communications;
- comprehensive knowledge and understanding of the University working environment;
- commitment towards realization of STEM program;
- proven experience in creating and enhancing a customer service culture within an organization;
- Candidates from science and engineering are highly encouraged

3. Duties and Responsibilities

- Prepares strategic and action plans, program budgets and working guidelines for STEM program;
- Plans, coordinates, organizes, and spearhead effort for the overall operation of the STEM program;
- Plans, coordinates and monitors STEM outreach program, science share campus programs and science fair;
- Promotes STEM activities and kids program through TV, Radio;



- Encourages student participation in STEM through clubs, competitions on robotics, science fairs and enrichment activities;
 - Work with schools, districts, nonprofit organizations and other partners to support STEM programs;
 - Searches for national and international funding sources for supporting professional trainings on STEM programs;
 - Stays on updating an emerging trends and technologies in STEM education and incorporate them into programs;
 - Coordinates the development, evaluation and implementation of the intended goals; objectives, and activities related to the office;
 - Performs other duties as assigned by immediate supervisor.
4. **Accountability:** Accountable to CE-UIL Director
5. **Terms of office:** Appointment shall be subjected to one year probationary period and shall last for three years and he/she may compete for one more term.
6. **Benefit:**
- Major benefits: Satisfaction on the achievement and the service delivery
 - String benefits: String allowance 2,500 Birr, annualization (20% of the salary) and 7 credit hours teaching load exemption
7. **Interested applicants required to submit**
- Full credentials
 - Detailed CV
 - Motivation letter
 - Strategic plan
8. **Place of Application:** Human Resource Development Office (Main Campus)
9. **Dead line:** August 22, 2025, up to 5:30 pm

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- Office of Vice President for Research and Cooperation
- Office for CE- UIL Directorate
- Director for Human Resource Administration and Development

AMU



Date: August 11, 2025

ADVERTISEMENT FOR COORDINATOR POSITION

Arba Minch University Community Engagement and University Industry Linkage Director office seeks to appoint a competent and committed academic staff on merit basis for **University-Industry Linkage (UIL) Coordinator Position**.

REQUIREMENTS FOR THE POSITION

1. Education: at least a rank of lecture

2 Skill, experience and training:

The candidate must have:

- excellent communication and interpersonal skill and proven leadership ability and motivation;
- an appreciation of team spirit and demonstrated competence in coordination activities;
- an understanding of national policies and international trends and issues that are directly or indirectly related to the activities of the office;
- an appreciation of information technologies and communications;
- comprehensive knowledge and understanding of the University working environment;
- commitment towards realization of the objectives of University Industry Linkage;
- proven experience in creating and enhancing a customer service culture within an organization.

3. Duties and Responsibilities

- Facilitate collaborative research projects between University and industry partners;
- Promote the commercialization of university research and intellectual property;
- Help to secure funding and grants from industry for university research initiative as per the HETRIL proclamation for joint applied research;
- Ensure academic programs are aligned with industry needs by involving industry in curriculum development and review;
- Organize seminars, workshops and networking events involving industry professionals;
- Facilitate guest lectures, site visits, and collaborative events that expose students to industry trends;
- Maintain databases and documentation related to partnerships and industrial engagements;



- Ensure all activities comply with legal, institutional, and funding regulations;
 - Prepares strategic and action plans, program budgets and working guidelines for UIL programs;
 - Searches for national and international funding sources for supporting professional trainings on UIL programs;
 - Coordinates the development, evaluation and implementation of the intended goals, objectives, and activities related to the office;
 - Performs other duties as assigned by immediate supervisor.
4. **Accountability:** Accountable to CE-UIL Director
5. **Terms of office:** Appointment shall be subjected to one year probationary period and shall last for three years and he/she may compete for one more term.
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