



Date: Amu 9/624/98  
Ref. No: 09 OCT 2025

## Vacancy Announcement for Language Editor

Arba Minch University seeks a competent and committed Ethiopian academic staff to serve as the Language Editor for the **Ethiopian Journal of Business and Social Sciences (EJBSS)** on merit base.

### 1. Duties and Responsibilities:

The language editor shall be accountable to the Editor-in-Chief and performs the following activities

- Edit the language (spelling, grammar, punctuation, etc.) of the article;
- Ensure all parts of the document match (table of contents agrees with headings in the text & with the page number, list figures and appendices with their heading and pages);
- Ensure that tables, figures, page numbers, equations, footnotes and captions, etc. found in the article are correctly placed.

### 2. Requirements for the position

The candidate shall have:

- Assistant Professor and above with a PhD degree in English Language studies;
- Editorial board membership experience in internationally reputable journals, nationally accredited journals, and AMU-based journals;
- Publication experience in internationally reputable journals in **the last 5 years**;
- Peer review experience in internationally reputable journals, nationally accredited journals, and AMU-based journals in **the last 5 years**;
- Collaboration and Networking track record over **the last 5 years**; This includes: Collaborative and joint research or community development grand project, small-scale research grant, International Junior and Senior/Postdoctoral Fellowships, experience in relevant national/international academic/research boards, associations, societies, number of non-AMU PhD students advised.
- Active participation in research activities of the university in **the last 5 years**: This includes: Grand research project, small-scale research, special female research project, evaluating research proposals and community service projects, organizing national or international conferences, symposiums, workshops, or summer schools as a member of the main organizing committee, or as moderator, chairman, secretary, and rapporteur experiences
- Leadership experiences;
- Service year in higher education institutions;
- Community engagement in **the last 5 years**;



### 3. Benefits

**Major benefit:** Satisfaction with their contribution to the university's vision and its national and international community service achievements.

**String benefit:** As per the Ministry of Finance directive on Journal Editorial Board payments.

### 4. Place and deadline for application:

Interested applicants are required to submit the following documents in a sealed envelope to the Office of the Competency and HR Core Process before **October 21, 2025 G.C, 5:00 P.M.**

- Full credentials, Detailed CV, Letter of Motivation
- Other documents as per **Journal Editorial Board Selection Guideline (listed in #2).**

With regards

  
Tolera Getachew Bedasa  
Vice President for Research  
& Cooperation



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- Office of the V/President for Research and Cooperation
- Publication, Documentation and Dissemination Directorate
- Office of Competency and HR Core Process

AMU