



Date: 09 OCT 2025

Ref. No: AMU/19/627/102

Vacancy Announcement for Co-Editor-in-Chief

Arba Minch University seeks a competent and dedicated Ethiopian academic staff to serve as **Co-editor-in-chief** of the **Ethiopian Journal of Business and Social Sciences** on merit base.

Please note that candidates for the current editorial role should be from the College of Business and Economics (CBE) due to its joint venture nature.

1. Duties and Responsibilities

- a) Serves as the secretary of the board and performs the duty of the Editor-in-Chief in his/her absence;
- b) Prepares annual plan of the publications;
- c) Reviews submitted manuscripts for layout, for adhering to the journal guideline and major editorial issues, and suggests decision to the Editor-in-Chief;
- d) Supports the Editor-in-Chief in all other activities.

2. Requirements for the position

The candidate shall have:

- a) Assistant Professor and above preferably with a PhD a degree.
- b) Editorial board membership experience in internationally reputable journals, nationally accredited journals, and AMU-based journals;
- c) Publication experience in internationally reputable journals **in the last 5 years**;
- d) Peer review experience in internationally reputable journals, nationally accredited journals, and AMU-based journals **in the last 5 years**;
- e) Collaboration and Networking track record over **the last 5 years**; This includes: Collaborative and joint research or community development grand project, small-scale research grant, International Junior and Senior/Postdoctoral Fellowships, experience in relevant national/international academic/research boards, associations, societies, number of non-AMU PhD students advised.
- f) Active participation in research activities of the university **in the last 5 years**: This includes: Grand research project, small-scale research, special female research project, evaluating research proposals and community service projects, organizing national or international conferences, symposiums, workshops, or summer schools as a member of the



main organizing committee, or as moderator, chairman, secretary, and rapporteur experiences

- g) Leadership experiences;
- h) Service year in higher education institutions;
- i) Community engagement in **the last 5 years**;

3. Benefits

Major benefit: Satisfaction with their contribution to the university's vision and its national and international community service achievements.

String benefit: As per the Ministry of Finance directive on Journal Editorial Board payments.

4. Place and deadline for application:

Interested applicants are required to submit the following documents in a sealed envelope to the Office of the Competency and HR Core Process before **October 21, 2025 G.C, 5:00 P.M.**

- Full credentials, Detailed CV, Letter of Motivation
- Other documents as per the **Journal Editorial Board Selection Guideline (see #2 above)**.


Tolera Bedasa (PhD)

fa Vice President for Research
& Cooperation



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- Office of the Vice President for Research and Cooperation
- Publication, Documentation and Dissemination Directorate
- Office of Competency and HR Core Process

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