



Date: Amara 16/2/185
10-JUL 2025
Ref. No: _____

Vacancy Announcement for Co-Editor-in-Chief

Arba Minch University seeks a competent and dedicated Ethiopian academic staff member to serve as **co-editor-in-chief** of the **Arba Minch University Journal of Culture and Language Studies (AMU-JCLS)** on a merit basis.

1. Duties and Responsibilities

- Serves as the secretary of the board and performs the duty of the Editor-in-Chief in his/her absence;
- Prepares annual plan of the publications;
- Reviews submitted manuscripts for layout, for adhering to the journal guideline and major editorial issues, and suggests decision to the Editor-in-Chief;
- Supports the Editor-in-Chief in all other activities.

2. Requirements for the position

The candidate shall have:

- Assistant Professor and above preferably with a PhD a degree.
- Editorial board membership experience in internationally reputable journals, nationally accredited journals, and AMU-based journals;
- Publication experience in internationally reputable journals **in the last 5 years**;
- Peer review experience in internationally reputable journals, nationally accredited journals, and AMU-based journals **in the last 5 years**;
- Collaboration and Networking track record over **the last 5 years**; This includes: Collaborative and joint research or community development grand project, small-scale research grant, International Junior and Senior/Postdoctoral Fellowships, experience in relevant national/international academic/research boards, associations, societies, number of non-AMU PhD students advised.
- Active participation in research activities of the university **in the last 5 years**: This includes: Grand research project, small-scale research, special female research project, evaluating research proposals and community service projects, organizing national or international conferences, symposiums, workshops, or summer schools as a member of the main organizing committee, or as moderator chairman, secretary, and rapporteur experiences



- Leadership experiences;
- Service year in higher education institutions;
- Community engagement in **the last 5 years**;

3. Benefits

Major benefit: Satisfaction with their contribution to the university's vision and its national and international community service achievements.

String benefit: As per the Ministry of Finance directive on Journal Editorial Board payments.

4. Place and deadline for application:

Interested applicants are required to submit the following documents in a sealed envelope to the Office of the Competency and HR Core Process before **July 25, 2025 G.C, 5:00 P.M.**

- Full credentials, Detailed CV, and Letter of Motivation
- Other documents as per the **Journal Editorial Board Selection Guideline (listed above in #2)**

With regards



Teklu wegayehu (PhD)
Vice President for Research
& Cooperation



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- Office of the V/President for Research and Cooperation
- Publication, Documentation and Dissemination Directorate
- Office of Competency and HR Core Process

AMU